



Chandler • Arizona
Where Values Make The Difference

Attention Registered Vendors!

What is happening? The City of Chandler is moving to the State's hosted Vendor Registration System (ProcureAz).

What are the advantages of moving to the State's system? Vendors will have the opportunity to do business with statewide agencies, not just the City of Chandler. Plus, vendors will no longer have to register with both the State and City of Chandler.

What do I need to do? If you are currently registered as a vendor with the City of Chandler, you need to **re-register** your company on ProcureAz in order to continue receiving notification of upcoming solicitations from the City of Chandler.

How do I re-register? Go to <https://procure.az.gov/bsol/> and select Register. A pop-up window will open asking for your Tax ID and company name. Once completed, click Submit and follow the remaining instructions to complete your registration.

When? All City of Chandler solicitations will be issued solely through ProcureAz beginning August 1, 2013. If you have not registered on ProcureAz by July 31, 2013, you will no longer receive notifications from the City of Chandler.

FAQ's

Q: Do I need to do anything if I am already registered at ProcureAZ?

A: No. You will be notified of solicitations that are issued by any State agency as well as the City of Chandler.

Q: What if I don't want to do business with the State of Arizona?

A: You don't have to do business with the State if you don't want to. You can only respond to City of Chandler solicitations if you wish to do so.

Q: How will I know which solicitations are for Chandler?

A: Chandler's solicitations will begin with the prefix COCHA in the solicitation number.

Q: Will I see all of the State's solicitations?

A: Yes, you will see all State agencies' solicitations as well as Chandler's.

Q: What if I have questions or need assistance with the registration process?

A: Please call 602-542-7600 or email procure@azdoa.gov M-F from 8:00 a.m. to 5:00 p.m. MST for assistance.

Q: Is there a cost to register?

A: No.

Q: Will I have to learn a brand new system?

A: No, ProcureAz is an upgraded version of the same system that will provide more functionality.